Aliah University
আলিয়া বিশ্ববিদ্যালয়
جامعة عالية

# STUDENT ADMISSION PORTAL USER MANUAL

HELP LINE: 7044606457

Webel Technology Limited
ওয়েবেল টেকনোলজি লিমিটেড
BP - 5, BP Block, Sector V, BIDHAN NAGAR, KOLKATA,
WEST BENGAL 700091

STEP BY STEP STUDENT ADMISSION PROCESS

Go to https://aums.aliah.ac.in > Click on **Online Application for Admission** > Click on **Create New Account** button > Click on **New Online Application** > Fill Up the form and Click on the **Next** Button > Click on **Login** Button with your **User Name & Password**> To select '**Apply For New Program**' option, click on Menu Button > Fill up the form > click on "**Click Here to Complete Your Application**"> Fill Up and apply for "**Eligibility Status**" / "**Basic Details**" / "**Qualification**" / "**Upload Document**" / "**Preview Form**" / "**Payment Details**".

✓ Go to https://aums.aliah.ac.in
✓ Click on **Online Application For Admission** button
✓ Click on **Create New Account** button
✓ Click on **New Online Application**
✓ Fill up mentioned filled and click on "NEXT" button
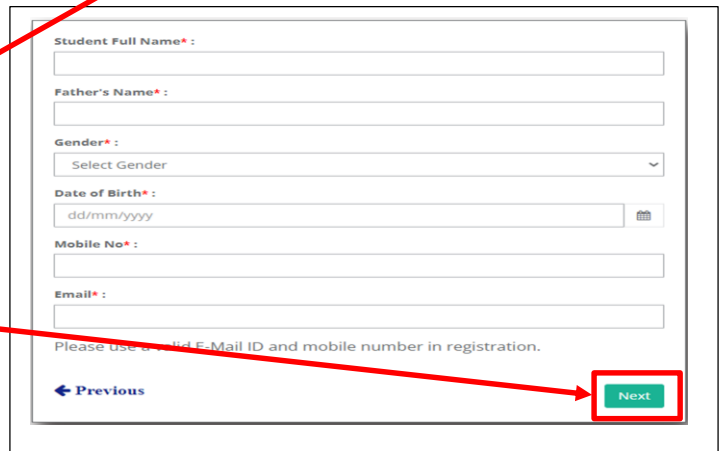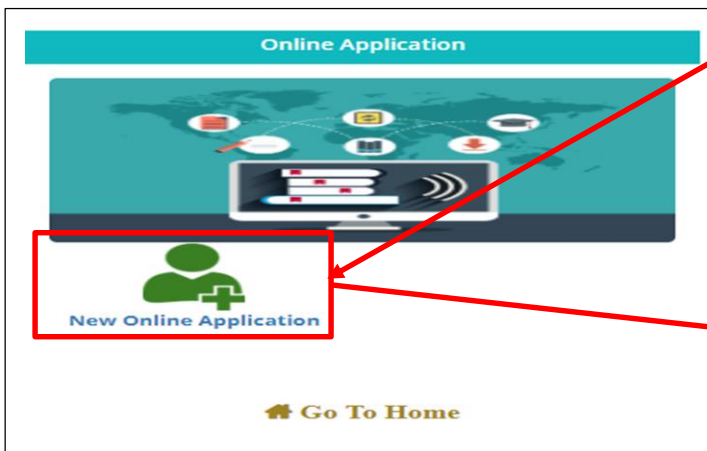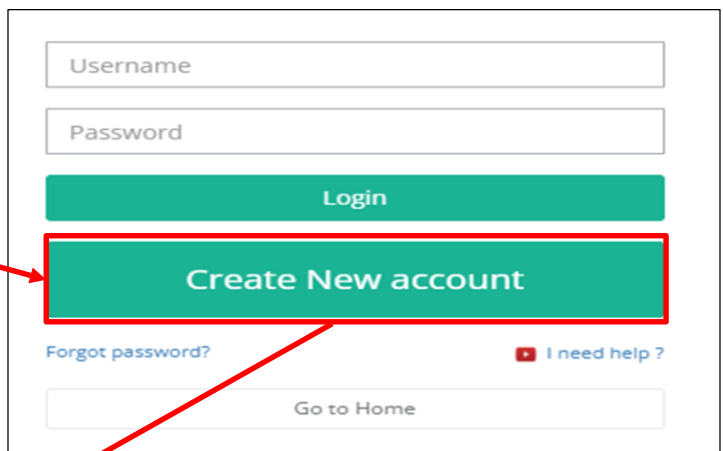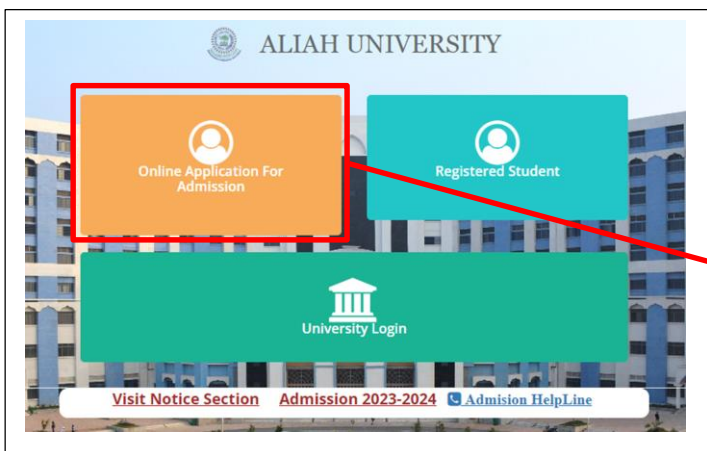
✓ You will receive an **OTP** on your registered mobile number and Email, so put a valid mobile number and email address.

✓ Click on **Verify OTP** button.

✓ You can custom by your own **User Name** or you can choose your register **Mobile Number** or **Email** address for login.

✓ You will get a popup with your **User Name** and **Password.** Please note down your **Username and Password** for future usage.

✓ You will directed to the **login** page, put your registered **User Name** and **Password**

✓ Click on "**Login**" button.

✓ Click on the "**Apply For New Program**" button

✓ **Caution:** Before applying, please read the Information Brochure (available in the website (https://www.aliah.ac.in/)) very carefully to check the eligibility criteria.

✓ Select Degree / Programme / Course / Subject, the Department name / Faculty Name and Admission Session will appear after your selection. You can "**Reset**" or "**Confirm Apply**" button for further process.

*** A candidate can apply for maximum of three Programmes / Courses / Subjects

✓ Now you are eligible to fill up the application form, to fill up the form click on "**Click Here to Complete Your Application**" link. You can delete your existing program (If not paid and submitted) by clicking on the "**Delete**" button and can apply for the new program too.

✓ Please note a candidate can apply for maximum of three Programmes / Courses / Subjects.

✓ You can able to see a synopsis of your selected program.

✓ Fill up the "**Eligibility Status**".

✓ Fill up the "**Eligibility Status**" form properly and click "**Next**" button.

✓ You will redirect to the next page (Basic Details)

✓ Fill up the Profile details of the Basic Details section.

| 1. Eligibility Status | 2. Basic Details | 3. Qualification | 4. Upload Documents | 5. Preview Form | 6. Payment Details |

Profile

Gender*	:	Male
Maritial Status*	:	Married	Nationality*	:	Indian
Country Name	:	Select Country	Passport No.	:	
Do You Belong Minority?	:	No	Aadhaar Card No.	:	784522114453
Religion*	:	OTHERS			
Other Religion*	:		Mothers Name*	:	SADSA
Blood Group	:	A+			
Mother Tongue*	:	sdsaas			
Father Profession*	:	dsadsad	Mothers Profession*	:	dsadasd
Guardian Name*	:	dsadada	Relation With Guardian*	:	dsadsada
BPL or Antyodaya *	:	No	Annual income of the family*	:	50000

✓ Fill up the Permanent Address details of the Basic Details section properly. If Present Address is same then click on the "Correspondence Address" check box.

Permanent Address

Address*	:	PUJA APARTMENT, JHAWTALA ROAD, FLAT-B 1ST FL	City/Locality/Village*	:	TEGHARIA
P.O*	:	BAGUIATI	Country*	:	India
State*	:	WEST BENGAL	District*	:	North 24 Parganas
PIN Code*	:	700157			

Correspondence Address : ☐ Click here if permanent address same as present address

Present Address

Address*	:	PUJA APARTMENT, JHAWTALA ROAD, FLAT-B 1ST FL	City/Locality/Village*	:	TEGHARIA
P.O*	:	BAGUIATI	Country*	:	India
State*	:	WEST BENGAL	District*	:	North 24 Parganas
PIN Code*	:	700157			

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✓ Fill up the complete form and click on "**Next**".

✓ Select "**Qualification**" Details and Upload scanned images of the following documents. Upload Exam wise Mark sheet (combined file of all semesters) of both sides. Allowed Format: pdf. File size must be greater than 40KB and less than 10240 KB. Click on the **"Next"** Button.

✓ Upload the documents (Like Photo / Signature / Age Proof Certificate / Photo ID Proof / PWD Certificate).

✓ **File Format :**
   o **Photo & Signature:** file type should be in **.jpg |.png|.jpeg|.JPG|.PNG|.JPEG** And Size should be between 20KB and 1024KB.
   o **Other Documents (Like Age Proof Certificate / Photo ID Proof / PWD Certificate (If any)):** file type should be in **PDF** format and Size between 40KB and 10240KB.

✓ Now you can review all your entered information from "**Preview Form**" and if you confirm then click on the "**Next**" Button for further process.

Previously Admitted to Aliah University

Whether prevoiusly admitted in Aliah University   :   Yes

Uploaded Document List

Documents   :

Sl. No.	Document Name	Preview
1	Age Proof Certificate	
2	Photo ID proof like Voter card or Aadhar Card or Passport	
3	Document Related to Sports	

Declaration: I hereby declare that all the particulars stated in the application are true to the best of my knowledge and belief. If any of these information provided is found false/incorrect, I shall abide by the actions/decisions taken by the University.

Previous   Next

✓ Go to Payment details, check and confirm the payment details by clicking on the "**I Agree**" check box and click "**Pay & Submit**" Button.

1. Eligibility Status	2. Basic Details	3. Qualification	4. Upload Documents	5. Preview Form	6. Payment Details

Payment Details

Payable Amount		
Available	:	400
Total Amout	:	400

I hereby declare that all the particulars stated in the application are true to the best of my knowledge and belief.If any of these information provided is found false/incorrect. I shall abide by the actions/decisions taken by the University.

☑ I Agree.

Previous   Pay & Submit

✓ You will get the following pop-up. Click on the "**Submit**" button.

✓ If application once paid and submitted, will not be allowed for any further changes.

✓ It will redirect you to the following "**Payment Portal**". Select your appropriate option and pay accordingly.

- ✓ If your payment transaction will complete successfully, then the following status will appear as **GREEN** (**Application Complete**).
- ✓ After successful submission, download and print your application form. You can download your "**Application PDF**" from the following link.
- ✓ In case of applying for more than one Programme, the candidate must pay separately for each Programme.

******* Log out

Student Admissions

Apply For New Program

Copy CSV Excel PDF Print

Search:

Academic Session	Phase	Name	Admission Program	Subject	Faculty	AIN NO	Department	Application Form	Application Status	
2023-2024	1		M. Tech	Computer Science Engineering	Faculty of Engineering and Technology		Department of Computer Science & Engineering (CSE)	Click Here To Download Your Application PDF	Application Complete	
2023-2024	1		B. A.	English	Faculty of Humanities & Social Sciences		Department of English	Click Here To Download Your Application PDF	Application Complete	
2023-2024	1		B. Sc.	Physics	Faculty of Basic Science		Department of Physics	Click Here To Download Your Application PDF	Application Complete	

Thank you!